



# TRILLIUM HUNTER JUMPER ASSOCIATION

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## **POLICY FOR INTIAL APPLICATION TO HOST A ZONE HORSE SHOW**

1. In order to be accepted as a show at which the **Zone** points can be awarded towards the THJA Championships an application must be submitted directly to the **Zone Executive**.
2. Applications must include a description of the facility, equipment and management team, with an explanation of how the following minimum requirements will be met or exceeded:
  - (a) Two (2) large show rings for outdoor shows
  - (b) One (1) large show ring for indoor shows
  - (c) Appropriate and complete Hunter and Jumper courses
  - (d) A separate warm-up area for each show ring
  - (e) Sufficient staff and/or volunteers
  - (f) 8 plastic jump cups with plastic pins, 8 jump poles and 8 jump standards for each warm-up area
  - (g) Sufficient parking with access for persons with disability
  - (h) Washroom facilities with access for persons with disabilities
  - (i) Arrangements for food and amenities for all competitors, support staff and spectators for the duration of the horseshow
  - (j) Ample supply of water for horses
  - (k) Ring maintenance i.e.: dust control, harrow
  - (l) Sound system
  - (m) Show management communication system. i.e. in-gate, officials, announcer, office
  - (n) Equestrian Canada requirements for Silver Sanctioning
3. All members of the management team are required to remain in good standing with the THJA for the duration of the year the application is submitted, and the proposed year of hosting.

## **PROCESS**

All applications received by the Zone Board of Directors will be held for review until such time as a show date becomes available.

At such time, the Board - will review all applications based on the following criteria:

- (a) Ability to meet or exceed minimum requirements as set out in this policy.
- (b) Level of experience of the proposed management team
- (c) History of support for the Zone

Based on the review of applications, on-site reviews of the top three facilities will be conducted by a minimum of two Board members.

All applicants will be informed in writing of the outcome of Board's review. In the event that the facility is found not to meet the minimum requirements, a notice will be sent by mail or electronically to the applicant detailing the areas of improvement.

- (a) Once a facility has been approved, the applicant will be notified of the competition date. Should the applicant decide not to accept the awarded show, the date will be given to the next successful applicant.
- (b) All new shows will be subject to a two-year probation period. If criteria are not met and reported concerns are not addressed, the show will lose their dates for the next year and will need to re-apply through the entire selection process.

## **POLICY: PROCESS FOR EVALUATION OF CURRENT HORSE SHOWS**

1) The Zone Board will seek feedback on horse shows annually through the following methods:

- a) Horse show report forms
- b) Email submissions from members
- c) Online member survey
- d) Steward reports

2) Concerns raised via these channels will be addressed with the show management and an improvement plan will be determined.

3) Current shows must continue to comply with minimum requirements to remain in good standing and maintain their dates.

4) Dates for shows in good standing will be confirmed at a Show Managers meeting before the end of the year for the upcoming Show Season.

### **FAILURE TO COMPLY**

1) Violations of minimum requirements will result in a written warning from the Zone Board of Directors and the Horse Show being placed on probation for a period of one year.

- 2) Failure to meet the minimum requirements during the probation period will result in the removal of the show's dates.

3) The show's dates will be opened up to new applicants for the following year.

4) The show may reapply for a horse show at any time, following the application process set out in these policies.

## **POLICY FOR HOSTING A ZONE SHOW**

Zone Trillium shows must operate in compliance with the rules of Equestrian Canada (EC) and the policies of the Trillium Hunter Jumper Association.

Equine Canada Rules, which must be available for reference at all times during the competition.

The Secretary of each Trillium Competition shall send to Equestrian Canada within 14 days of the last day of the show, a Master List of all competitors together with a list of all award winners and their placings.

Drug Fees and Trillium Development fees must be submitted to the OEF and Zone Treasurer respectively within 14 days of the last day of the show. Failure to submit Trillium Development fees within this time frame will incur a fine of \$250.00.